



# AIMS

African Institute for  
Mathematical Sciences  
**NEXT EINSTEIN INITIATIVE**

The Secretariat  
District Gasabo, Secteur Kacyiru  
Cellule Kamatamu Rue KG590 ST  
Kigali, Rwanda

## **We're transforming Africa through innovative scientific training, technical advances and breakthrough discoveries!**

The African Institute for Mathematical Sciences (AIMS) is a pan-African network of centres of excellence for postgraduate training in mathematical sciences, research and public engagement in STEM. Its mission is to enable Africa's brightest students to flourish as independent thinkers, problem solvers and innovators capable of propelling Africa's future scientific, educational and economic self-sufficiency. The first AIMS centre opened in Cape Town, South Africa in 2003; since 2011, AIMS has opened additional centres in Senegal, Ghana, Cameroon and Rwanda.

Each AIMS Centre provides expertly tailored academic and non-academic programs, training around 50 African students each year and preparing them for leadership in the domains of academia, government and industry. The AIMS academic program relies on top international lecturers who teach in a 24-hour learning environment.

If you bring a collaborative spirit with a passion to effect change, consider this opportunity as the...

### **Chief Operating Officer!**

In this new role and working closely with the Chief Executive Officer, the Chief Operating Officer (COO) of AIMS Global Network will be responsible for operationalizing the AIMS strategy and implementing daily operations, aligned with the strategy. The COO will spearhead the cohesive management of key operational functions including Operations, Procurement and Information Technology & Digital Services, facilities, transportation, travels and payables.

Leading a diverse team of up to 10 senior and middle managers (with direct or dotted reporting lines), and in collaboration with a variety of internal and external contacts, across multiple geographical and cultural lines, the COO will oversee the smooth integration and implementation of departmental policies and practices network wide.

You are known for your ability to establish, nurture and maintain effective relationships to affect and influence change and you have a particular strength to articulate your thoughts both verbally and in writing. As a member of the senior leadership team, you will contribute to the strategic direction of the organization and, be an exemplary model to foster a culture of excellence as an ambassador of the vision, mission and values. Additionally, you will identify, develop, and manage teams to implement operational process improvements to ensure high organizational efficiency and effectiveness and work in partnership with the finance team to implement tight financial controls to reduce wasteful spending and align AIMS resources to the organizational priorities.

This is a full-time, open opportunity based at the Secretariat in Kigali, Rwanda.

• Email: [info@nexteinstein.org](mailto:info@nexteinstein.org) • [www.nexteinstein.org](http://www.nexteinstein.org)  
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## Do you have what we need?

- Master's Degree in Business or Public Administration
- 10+ years of experience in managing teams in a medium to large international setting, ideally as part of a global network
- Accumulated local, regional and international experience in corporate business or international NGOs work in managerial positions
- Experience and understanding of organizational effectiveness and efficiency
- Experience and knowledge of standards required in working with and managing donor funds
- A proven record of developing and professionalizing start-up organizations with expertise in finance, administration, information technology and people leadership
- A consummate diplomat with the drive to innovate and lead change with a collaborative spirit
- A proven ability to manage, motivate, and mentor staff at all levels and create a positive team environment
- Superb relationship management skills to lead, manage and interact with a diverse team of professionals
- An influential communicator with strong verbal, writing and presentation skills
- Strong English language skills; French language skills, a desirable asset
- Working knowledge of Microsoft Office Suite, including Excel, PowerPoint, Word and Internet applications (SharePoint, Skype, Gmail, etc.)
- Familiarity with the political, social, economic and cultural context of working in Africa

## Are you ready to be a part of the transformation?

Click [on this link to apply](#). Applications will be accepted until July 04, 2022.

Should no feedback be received from AIMS-NEI within four weeks of the deadline, kindly accept that your application will not be further pursued. AIMS-NEI reserves the right not to make an appointment at its sole discretion.

AIMS-NEI is an equal opportunity employer. Visit [www.nexteinstein.org](http://www.nexteinstein.org) to learn more about AIMS.