



AIMS

African Institute for
Mathematical Sciences
NEXT EINSTEIN INITIATIVE

The Secretariat
District Gasabo, Secteur Kacyiru
Cellule Kamatamu Rue KG590 ST
Kigali, Rwanda

We're transforming Africa through innovative scientific training, technical advances and breakthrough discoveries!

The African Institute for Mathematical Sciences (AIMS) is a pan-African network of centres of excellence for postgraduate training in mathematical sciences, research and public engagement in STEM. Its mission is to enable Africa's brightest students to flourish as independent thinkers, problem solvers and innovators capable of propelling Africa's future scientific, educational and economic self-sufficiency. The first AIMS centre opened in Cape Town, South Africa in 2003; since 2011, AIMS has opened additional centres in Senegal, Ghana, Cameroon and Rwanda.

Each AIMS Centre provides expertly tailored academic and non-academic programs, training around 50 African students each year and preparing them for leadership in the domains of academia, government and industry. The AIMS academic program relies on top international lecturers who teach in a 24-hour learning environment.

If you bring a collaborative spirit with a passion to effect change, consider this opportunity as the...

Senior Finance Officer_ AIMS Senegal!

The Senior Finance Officer will provide support and service to the Centre by carrying out financial control and support functions within the direction and parameters set by Chief Financial Officer. The Senior Finance Officer's main responsibility is the financial management of the AIMS Senegal Centre in accordance with AIMS-NEI procedures and practices.

In this role, reporting to the Director of Operations and with technical reporting lines to the Director Grants and Program Finance, the Senior Finance Officer - AIMS Senegal is responsible for the proper implementation of financial procedures in all AIMS programs in the country and Centre of operation. Additionally, you are responsible for overseeing and maintaining effective and efficient accounting and financial records, preparing financial reports for local management and maintain accounts payables. Liaising closely with the People, Talent & Culture Department, the Senior Finance Officer_ AIMS Senegal is adept with all aspects of human resources administration including recruitment, performance management, and compensation and will be responsible for the dissemination, implementation and management of Human Resources policies and practices at the Centre.

As a leader, you will be relied on as a key source of guidance and counsel to ensure transparent and consistent practices are in place to facilitate the goals and objectives of AIMS-NEI while you advocate for and be a trusted confidant to staff, students and visiting lecturers alike.

This is a 2 year, full-time contract opportunity and will be based from Mbour, Senegal.

Do you have what we need?

- Minimum 5 years' senior level exposure to financial management and policies with an appreciation of meeting statutory requirements.

• Email: info@nexteinstein.org • www.nexteinstein.org
South Africa | Senegal | Ghana | Cameroon | Tanzania | Rwanda |
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- Demonstrated leadership in all areas of financial and budget administration through policy and procedure development, adherence to financial and operational controls.
- Expert understanding and execution of both narrative and financial monthly, quarterly and annual forecasts, budgets, statements and financial reports.
- Proven ability to analyze, summarize and synthesize financial data; critical attention to detail and impactful decision-making skills.
- Demonstrated skill in maintenance of complex financial records.
- Expert proficiency in cash flow management.
- A diverse knowledge of non-profit organizations with broad exposure to reporting on donor funded projects.
- Expert understanding of human resources management principles and techniques.
- Excellent communication skills in English.
- Expert proficiency with AccPac and Excel, familiarity with SYSCOHADA and IFRS reporting requirements an asset.
- Self-sufficient with MS Office (Word, PowerPoint) and savvy with web-based applications (SharePoint, Google, Skype).
- A valid passport

Are you ready to be a part of the transformation?

Click [on this link to apply](#). Applications will be accepted until December 09, 2022.

Should no feedback be received from AIMS-NEI within four weeks of the deadline, kindly accept that your application will not be further pursued. AIMS-NEI reserves the right not to make an appointment at its sole discretion.

AIMS-NEI is an equal opportunity employer. Visit www.nexteinstein.org to learn more about AIMS.