



African Institute for Mathematical Sciences (AIMS) Teacher Training Program, Rwanda Questions and Answers on the Final Evaluation Terms of Reference				
N	Page No./ Clause Reference	As per the Request for Proposal (RFP)	Question/ Suggestion	Response
1	Page 5; Section 9 Selection Criteria; and 6 <sup>th</sup> bullet	<i>“Preference will be given to African nationals”</i>	Can an International organisation bid for the proposed evaluation?	All qualified international organizations are encouraged to apply. However, preference will be given to African nationals or African-based organizations.
2	Page 2; Section 3 Evaluation Questions; 1 <sup>st</sup> paragraph	<i>“What impact did the program have on its target beneficiaries, e.g. girls and boys in Rwanda?”</i>	For assessing the program impact is it acceptable to compare the marks obtained by the students before starting of the program (one year before starting of the program) and marks Obtained in annual exams of 2022 (as program will be ending by June 2023 and annual exams will be conducted in October/November) or is the selected agency expected to conduct learning assessment, if yes, for which Grades	Applicants are encouraged to propose the most suitable and practical approach in response to the evaluation questions, including the evidence of impact on students. They may use existing data or conduct surveys with selected students, as needed.
3	Page 3; Section 3 Evaluation Questions; Bullet e- Impact	<i>“To what extent has the TTP Rwanda produced lasting change and what were the key contributing factors?”</i>	This question is related to ‘Sustainability’ and there is already a similar question under “Sustainability” Program is expected to be concluded in June 2023, so this question can be addressed based on the perceptions of teachers and officials	This evaluation question focuses primarily on the high-level change or impact resulting from the program and not on its long-term sustainability.
4	Page 3; Section 3 Evaluation Questions; Bullet e- Impact	<i>“What impact did the TTP Rwanda have on its target beneficiaries, e.g. girls and boys in Rwanda and secondary school teachers in mathematics and science? What was the impact of the TTP Rwanda on the participating teachers and their students?”</i>	As the proposed study is program evaluation, we assume that a baseline has been conducted before starting of AIMS TTP program hence it will be useful if the program provides detailed baseline study report along with study tools along with updated log frame for designing the study to assess the program impact.	The program has a Logic Model and Theory of Change that were developed at the beginning as well as a comprehensive MERL Framework developed in April 2021, but a comprehensive baseline study was <i>not</i> undertaken.
5	Page 4; Section 6 Deliverables; Bullet c	<i>“The evaluators will design and deliver a highly interactive and engaging workshop with AIMS staff and partners to present their analysis, findings, and recommendations from the evaluation and provide an opportunity for review, discussion, and validation”</i>	Is the “learning Workshop” expected to be conducted by selected agency in person in Rwanda or can it be done online? If the “learning Workshop” is expected to be conducted by the selected agency in person, should the bidding agency include cost of conducting workshop (venue, food, stationery/printouts, accommodation for participants etc) in the financial proposal? If yes, please provide approximate number of participants for budgeting?	The Learning Workshop will be in-person in Kigali, Rwanda and facilitated by the selected evaluator(s). Applicants should include only their daily rates in their financial proposal and exclude other expenses such as venue, food, stationery/ printouts, travel and accommodation for participants and facilitators.
6	Page 4; Section 7; Timeframe; Report writing	<i>The total time given for “Report writing” - which includes Draft report for review, consideration and feedback by AIMS is 2 weeks</i>	"2 weeks" is very limited time to produce a high-quality report along with incorporating the feedback. May we request this to be revised to “4 weeks” – 2 weeks for draft report, 1 week for receiving feedback and 1 week for incorporating the feedback and finalizing the report.	The “2 weeks” is for report drafting. There is an additional week after the learning workshop dedicated to revising the report based on feedback from the workshop and developing the final report. This provides a total of 3 weeks. Note that the learning workshop is also part of feedback on the draft. The timeline will be further discussed and agreed on during the inception meeting with AIMS.
7	Page 5; section 10; Submission of Proposals; 2 <sup>nd</sup> Bullet- Financial Proposal	<i>It is stated that “AIMS will cover all travel-related costs, so please omit these from your financial proposal”</i>	Does that mean that the bidding agency should not include internal travel costs for study team for conducting evaluation? Does it mean that the travel cost for international team members should not be included in the financial proposal?	The applicant should include only their daily rates in their financial proposal and exclude all travel-related expenses.